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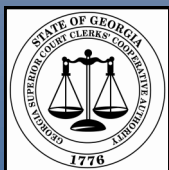
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GSCCCA

1875 Century Blvd
Suite 100
Atlanta, GA 30345
Tel: 404.327.9058
Tel: 800.304.5175
www.gsccca.org

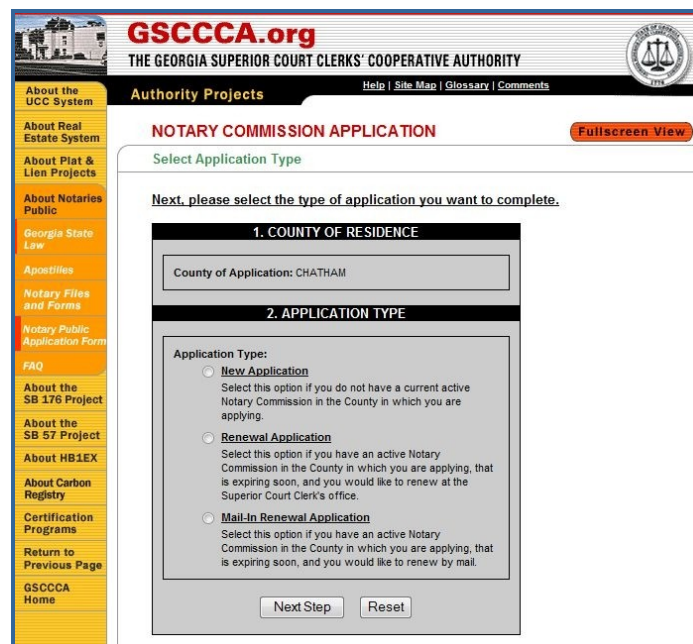
Notary Online: 7 Years of Service

The Authority's Notary Online system just celebrated its seventh year serving the notary needs of Georgia counties. From its humble beginning in April 2003 starting with Coweta County to today with Murray County being the 99th county activated, the Notary Online system continues to serve Georgia counties large and small.

Notary Online continues to evolve with three goals in mind: to make the processing of notary applications more efficient in clerks' offices; to allow counties immediate access to their notary filings and images; and finally, to make the notary application process simple and easy for the public.

To apply to become a notary, simply access our website at www.gsccca.org/Projects/npapp.asp, enter the requisite information, electronically submit the application to the county and print a completed

copy for further processing by the county. The final step is to bring the finished application to the county or, at the county's discretion, mail the application to the county.



The screenshot shows the GSCCCA.org website interface for a Notary Commission Application. The page title is "NOTARY COMMISSION APPLICATION" with a "Fullscreen View" button. Below the title, it says "Select Application Type" and "Next, please select the type of application you want to complete." The form is divided into two sections: "1. COUNTY OF RESIDENCE" with a dropdown menu showing "CHATHAM" and "2. APPLICATION TYPE" with three radio button options: "New Application", "Renewal Application", and "Mail-In Renewal Application". Each option has a brief description. At the bottom of the form are "Next Step" and "Reset" buttons. A sidebar on the left contains various navigation links like "About the UCC System", "About Real Estate System", etc.

As an example of this evolution, Notary Mail-In Renewal is now being offered in the latest version of the Notary Online system, released in January 2010. This county option allows the notary to submit a renewal application by mail and submit a credit card payment. This makes the re-

newal process even more convenient and simplifies billing because the notary pays with a credit card, thus insuring payment. The credit card is then processed by the Authority at the time the application is accepted and the Authority issues a check to the county at the beginning of the month following collection. The mail-in renewal feature is a county option activated at the discretion of the county Clerk of Superior Court.

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April Board Meeting Review

The Authority Board met on April 14 for its quarterly meeting. Following is a summary of the reports and actions of the meeting.

General Business:

The minutes of the January 13, 2010, board meeting were presented and approved by the Board.



Greg Morgan provided the Accountant's Review of Financials and stated that the financial report is a simple reflection of the down-turn in the economy adversely affecting revenue. The proposed 2010-2011 budget was presented and approved by the Board.

UCC Project:

A report was given on the UCC Project. Projections for FY2011 indicate that total UCC filings will continue to decline to just less than 200,000.

Fines & Fees Division:

A report was given on the Fines and Fees Division. Court compliance rates are at 99%.

eFiling Project:

A report was given on the eFiling Project and a motion was made to adopt the eFiling Administrative Rules as an official "working" document. Following a discussion, the Board approved the motion by a 7-1 vote.

Training:

A report was given on the training activities of the Authority. Progress continues with clerks'

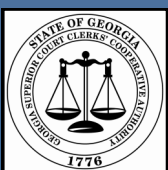
offices enrolling in the Online Notary Application process. Additionally, the number of people taking the online Notary Public course remains steady. Based on comments, the general public likes that there is a training course available at no cost. The Authority currently offers online training courses covering the following subject matter: Indexing Standards, Extended Training of Indexing Standards, UCC, Fines & Fees and Notary Public.

Other Issues:

An update was given on credit card processing. Credit cards are now accepted in the Authority office for payment of Notary services such as apostilles and certifications. The Notary Public Handbook will be available via credit card payment in the near future.



A legislative update was given to the Board and it was reported that it had been a difficult legislative session for everyone. It was also reported that legislation was defeated that would have eliminated a judge's authority to waive probation fees. ■



Authority eFile Open to Public

After years of research, planning, programming and testing, the Authority has opened its eFile site to the public and is now accepting UCC documents for electronic filing. Currently, four counties, Barrow, Coweta, Fayette and McDuffie, are accepting electronic filings, and twenty-four other counties have signed up to receive training on accepting electronically filed UCCs. The Authority has also developed an eFiler Guide to assist filers as they maneuver within the eFile site and to provide support for any technical questions they may have.

The Authority developed this eFile site, <http://efile.gsccca.org>, in an effort to keep Superior Court Clerks' offices current with the ever-changing technological demands of the public. Currently, UCCs are the only documents that can be electronically filed. However, the Authority's eFiling Committee was forward-thinking in their plan-

“... the Authority's eFiling Committee was forward-thinking in their planning and structured the efile site to be able to support multiple types of filings ...”

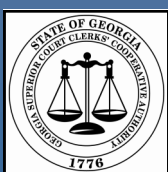
ning and structured the eFile site to be able to support multiple types of filings from real estate to court filings. The eFile site will be expanded to include these other types of filings as mandated by the Authority board.

The Authority is rolling out activation in groups of five. If you are interested in signing up to be able to accept electronically filed UCCs, please contact Rachel Rice at rachel.rice@gsccca.org or 404-327-7322 for full details. ■



Board Approves Fee Increase

By unanimous vote, the Authority Board of Directors has adopted a policy to increase the per-page copy fee from the Authority's website (www.gsccca.org) from \$.25 to \$.50 per page. Meeting by conference call on May 17, the Authority Board approved the increase for copies in response to recently enacted HB 1055, which requires that Clerks of Superior Court increase the fee for copies made in their offices from \$.25 to \$.50. The increase mirrors the mandated increase in the clerks' offices. In keeping with the established policy, the Clerks' Authority will continue to track and return all print revenue generated through the GSCCCA site to the appropriate clerk's office. The fee increase became effective May 24, 2010.



Kudos, Kudos!

Congratulations to **Chess Fountain** for being named the “25th Superior Court Clerk of the Year.” This special award was recently announced at the Superior Court Clerks’ Association of Georgia Clerk of the Year Banquet at St. Simons Island. Chess is Clerk of Superior Court of Toombs County.

Congratulations to **Debbie Crews** for being named the “First Judicial District’s Clerk of the Year.” Debbie is Clerk of Superior Court of Tattnall County.

Congratulations to the following staff members who recently passed the Real Estate Indexing Certification Exam:

- Amanda Cothren — McIntosh County Superior Court Clerk’s office
- Chris Landers — Columbia County Superior Court Clerk’s office
- Kim Rhoden — Columbia County Superior Court Clerk’s office

Kudos to these clerks and clerk staff members for their respective honors and achievements. ■

Need Training?

The following training classes are scheduled for the remainder of the year:

Real Estate Indexing Standards Training

June 23	Thomasville	Thomas Co.
July 22	LaFayette	Walker Co.
August 11	Eatonton	Putnam Co.
Sept. 21	Cochran	Bleckley Co.
October 19	Atlanta	GSCCCA office

Fines & Fees Training

June 9	Thomson	McDuffie Co.
July 21	Ocilla	Irwin Co.
August 10	Newnan	Coweta Co.
August 19	Ellijay	Gilmer Co.
October 20	Winder	Barrow Co.

Registration is available via fax at 866.847.4105 or online at www.gsccca.org/training. Class size is limited, so register today. With questions, contact Authority Training Coordinator Rachel Rice at 800.304.5175 ext. 1010 or rachel.rice@gsccca.org. ■

Pics from St. Simons

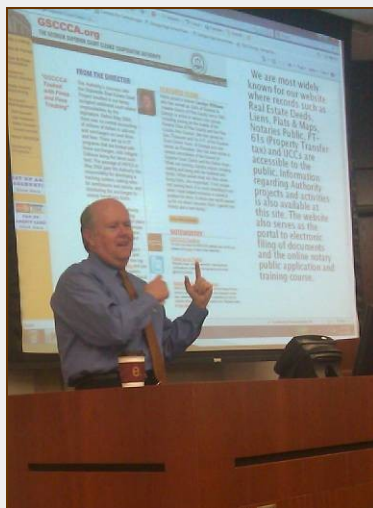


(Notary Online — Cont. from Page 1)

Additional enhancements, many based upon county suggestions, are listed below. Even the most seasoned user can benefit from a review of these new features. A detailed list is located in the Clerk Resource Center/Notary Online/Files and Forms. Following are some highlights:

- Added the county option of having the clerk's signature automatically placed on the notary's certificate of appointment.
- Increased the amount of space allowed for county-specific instructions.
- Added the county option of requiring the notary to complete all endorser fields prior to submission (rather than just their names).
- Added two reports to better manage the Notary Online system:
 - The "Commissions Processed Per Month Report" shows the commissions accepted for a given month, which is useful when reconciling the monthly invoice.
 - The "Outstanding (Missing) Image Report" shows commissions which do not have an image associated with it.
- Added the ability to manage the application queue by adding a Delete Application menu item. This allows for bulk deletions based on date.
- Added a search-assist feature which allows the county to quickly find a notary's prior expiration date.
- Added a Create Certificate of Authority (County Certification of Notary) button.
- Added two new search fields: date of birth and change history.
- Added ability to edit phone and e-mail addresses.
- Added ability for counties to issue certificates on paper that has a pre-printed border.
- Added a time/date stamp to the application.
- Improved or clarified the application language to remove confusion and ambiguity.

Based largely on user suggestions, Notary Online continues to evolve. Please continue to submit your comments and suggestions, so we can make this the simplest and most efficient system possible. ■



Authority Provides UCC Training at UGA

Authority Communications Director Mike Smith recently provided UCC training at the UGA Law School in Athens. Consisting of second and third-year law students, the Secured Transactions class focuses on the Uniform Commercial Code and how the GSCCCA website can be utilized to streamline the filing and searching process. This is the third consecutive year that Mike has presented to the class.

